



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, November 13, 2012**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the Deputy City Recorder prior to noon the day before the meeting)
 - 3.0 PUBLIC COMMENTS**
Public comment on a proposed amendment to Chapter 19.82 “Signs” concerning, among other things, the renovation, upgrade, conversion and relocation of off-premise signs (billboards), particularly off-premise electronic display signs
(The Council will hear public comment on a proposed amendment to Chapter 19.82 (Signs) concerning, among other things, the renovation, upgrade, conversion, and relocation of off-premise signs (billboards), particularly off-premise electronic display signs)
 - 4.0 REPORTS/PRESENTATIONS/PROCLAMATIONS**
 - 4.1 Standing Monthly/Quarterly Reports**
 - a. October Police Report – Sheila Jennings**
(Review of the Police Department statistics for the month of October)
 - b. Public Works Report – Public Works Director Mike Allen**
(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City)
 - 4.2 Proclamation - Alternative Fuel Vehicle Awareness Month**
(Utah Clean Cities has requested that the Council proclaim November as Alternative Fuel Vehicle Awareness Month)
 - 5.0 ACTION ITEMS**
 - 5.1 Consideration of Resolution No. 2012-61 Approve and Ratifying a Consulting Agreement with GSBS, PC for Evaluation of a Portion of the General Plan**
(GSBS will evaluate the existing General Plan to determine which portions of the plan need to be updated)

- 5.2 Consideration of **Resolution No. 2012-62** Approve and Ratifying an Agreement with AT&T Capital Services, Inc. for Equipment and Services
(The City is leasing modems and antennas from AT&T for the Police Department)
- 5.3 Consideration of **Resolution No. 2012-63** Approving a Contract with Compu-Time for Time Card Software and Maintenance
(The City is moving forward with electronic timecard entry which will streamline the timekeeping/payroll process and save employees time)
- 6.0 **CONSENT CALENDAR**
Approval of Minutes for August 14, 28, September 11, 25 and October 9 and 23, 2012
- 7.0 **ADJOURN BUSINESS MEETING AND RECONVENE
WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, November 12, 2012, at 1:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 12TH DAY OF NOVEMBER 2012

Kory Solorio, Deputy City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, Deputy City Recorder, at (801)944-7020 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the Deputy City Recorder no later than Tuesday at noon. Comments can be emailed to ksolorio@ch.utah.gov

Special accommodations for the hearing or visually impaired will be made upon a request to the office of the Cottonwood Heights Recorder (801-944-7020). We would appreciate notification two working days prior to the meeting. TDD number is 801-270-2425 or call Relay Utah at #711



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, October 9, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review Business Meeting Agenda (10:00)**
 2. **City Attorney Report (50:00)**
(The City Attorney will review with the Council the amendments to the city sign ordinance specifically focusing on off premise signs and billboards in preparation for public comment in the 7:00 business meeting)
 3. **Public Relations Report (10:00)**
 - a. **Media Coverage**
(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)
 - b. **Valley Journal**
(A review of the upcoming articles for future editions)
 4. **Public Works Report (15:00)**
 - a. **Update on Big Cottonwood Canyon Trail**
(Staff will review the timeline and schedule for construction of the trail project)
 - b. **Report on Wasatch Front Regional Council Meetings**
(Staff will report on the Wasatch Front Regional Council Meetings held October 24 and November 5)
 - c. **Trip Hazard Mitigation**
(Staff will report on the locations and number of trip hazards that have been mitigated this year and which areas of the city will be addressed in the upcoming year)
 5. **Planning Department Report (60:00)**
 - a. **Planning/Building Project Update**
(Staff will review all of the current projects by district with the Council)
 - b. **Planning Commission Meeting**
(The Planning Commission met on November 7 and staff will report on the items discussed and reviewed at the meeting)
 - c. **Report on Fort Union Master Plan**
(Staff has been working on a master plan for Fort Union Blvd. and will report on the progress and timeline of the study)
 - d. **Demographics Update**
(Staff has created a demographic profile for the city to use with the economic development projects and EDCU)
 - e. **General Plan RFP**
(Staff will update the Council on the RFP process and upcoming meetings)

6. **Public Safety Reports (40:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week)
 1. Report on Finance Committee Meeting
(The Finance Committee met on November 9, 2012. Mayor Cullimore chairs that committee and will report)
 2. Report on Governance Subcommittee
(The governance subcommittee met on November 13 to address issues of expansion of UFA. Chief Watson and Mayor Cullimore will jointly report on this meeting)
 - b. Police Department
(Report from Chief Robby Russo on noteworthy events of the week)
 1. UCOPA Legislation on Forfeitures
(The Statewide Association of Prosecutors is considering a redraft of the asset forfeiture statute)
 2. Track Star GPS
(Chief Russo will update the Council on the progress of the installation of the new tracking software and hardware in CHPD cars)
7. **City Manager/Deputy City Manager Reports (20:00)**
 - a. D-Star Demonstration
(The city hosted emergency managers from the valley to demonstrate the progress utilizing D-RATS and D-STAR and several components of the city such as IT, GIS, Emergency Management, HAM and Cert volunteers)
 - b. Emergency Planning Meeting
(The city's Citizen Corps and department heads held the monthly preparedness meeting on November 8th)
8. **Mayor/City Council Reports (40:00)**
 - a. Review of Election Returns
(Council will review the outcomes of the November elections and the possible effects of those outcomes on city policy and plans including setting a meeting with local legislators)
 - b. South Salt Lake Valley Mosquito Abatement Meeting – Councilman Tyler
(Councilman Tyler will report on the meeting held for November)
 - c. Long Range Planning Committee – Councilman Peterson
(Councilman Peterson will report on the monthly coalition for solutions to homeless housing)
 - d. Report on Salt Lake County Council Meeting Regarding Special Service District Matters – Councilman Bracken
(The County Council met to ratify the powers, duties and responsibilities of a Special Service District to provide trash collection)
9. **Calendar of Events (10:00)**
 - a. Thanksgiving 5K – November 22
 - b. City Offices Closed for Thanksgiving holiday – November 22 & 23
 - b. City Christmas Party – December 11 @ Willow Creek Country Club
10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
11. **ADJOURN**

